



# Notice

## HDFC ASSET MANAGEMENT COMPANY LIMITED

CIN: L65991MH1999PLC123027

Registered Office: "HDFC House", 2nd Floor, H.T. Parekh Marg, 165-166, Backbay Reclamation, Churchgate, Mumbai – 400020

Website: [www.hdfcfund.com](http://www.hdfcfund.com); Email: [shareholders.relations@hdfcfund.com](mailto:shareholders.relations@hdfcfund.com); Tel: +91(22) 6631 6333; Fax: +91(22)6658 0203

**NOTICE** is hereby given that the Twenty-Seventh Annual General Meeting of the Members of HDFC Asset Management Company Limited ("the Company") will be held on Wednesday, June 24, 2026 at 11:00 am (IST) through Video Conferencing ("VC")/Other Audio-Visual Means ("OAVM"), to transact the following business(es):

### ORDINARY BUSINESS:

#### 1. Adoption of Financial Statements:

To receive, consider and adopt:

- a. the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2026, together with the Reports of Board of Directors and Auditors thereon; and
- b. the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2026, together with the Report of the Auditors thereon.

#### 2. Declaration of Dividend:

To declare a dividend of ₹54/- per equity share for the financial year ended March 31, 2026.

#### 3. Re-appointment of Mr. V. Srinivasa Rangan as Non-Executive Non-Independent Director of the Company

To appoint a director in place of Mr. V. Srinivasa Rangan (DIN: 00030248), a Non-Executive Non-Independent Director (Nominee of HDFC Bank Limited, Promoter of the Company), who retires by rotation and being eligible, offers himself for re-appointment.

BY ORDER OF THE BOARD  
For **HDFC Asset Management Company Limited**

**Sonali Chandak**  
Company Secretary  
Membership No. A18108

Place: Mumbai  
Date: May 21, 2026

#### Registered Office:

"HDFC House", 2nd Floor, H.T. Parekh Marg,  
165-166, Backbay Reclamation,  
Churchgate, Mumbai – 400020  
CIN: L65991MH1999PLC123027  
Website: [www.hdfcfund.com](http://www.hdfcfund.com)  
Email: [shareholders.relations@hdfcfund.com](mailto:shareholders.relations@hdfcfund.com)  
Tel: +91(22) 6631 6333; Fax: +91(22)6658 0203

**NOTES:****A. General Instructions:**

1. The Ministry of Corporate Affairs, Government of India ("MCA") has permitted conducting of Annual General Meeting ("AGM") through VC or OAVM. In this regard, MCA issued General Circular No. 03/2025 dated September 22, 2025 read with other connected circulars issued in this regard (collectively referred as "MCA Circulars"), prescribing the procedure and manner of conducting the AGM through VC/OAVM. In compliance with the applicable provisions of the Companies Act, 2013 ("the Act"), Secretarial Standards on General Meeting, issued by The Institute of Company Secretaries of India ("SS-2"), MCA and SEBI Circulars/SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the 27th Annual General Meeting (AGM) of the Company will be held through VC/OAVM.
2. Since the AGM will be held through VC/OAVM means, the route map is not annexed in this Notice. The Registered Office of the Company will be deemed to be the venue of the AGM. The Company shall provide live webcast of proceedings of AGM from 11:00 am (IST) onwards on Wednesday, June 24, 2026. Members can view the proceedings of AGM by logging on to the e-voting website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com) using their remote e-voting credentials, where the e-voting Event Number ("EVEN") of Company will be displayed.
3. Pursuant to the provisions of the Act, a member entitled to attend and vote at the AGM is entitled to appoint one or more proxies to attend and vote on his/her/their behalf and the proxy need not be a member of the Company. Since this AGM is being held through VC/OAVM pursuant to the MCA Circulars, physical attendance of members has been dispensed with and the facility for appointment of proxy by the members is not available for this AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
4. In case of joint holders, the member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
5. In terms of provisions of Section 107 of the Companies Act, 2013 ('the Act'), since the

resolutions as set out in the notice are being conducted through e-voting, the said resolutions will not be decided by show of hands at the AGM.

6. Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.
7. The Board of Directors has appointed Rauthan & Associates, Company Secretaries LLP (Firm Unique Code L2023MH014100) as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
8. Information regarding particulars of the Director seeking re-appointment as required under Regulation 36(3) of the Listing Regulations and the provisions of SS-2 forms part of this Notice. The Company has received the requisite consent/ declarations from Mr. Rangan for his re-appointment as required under the Act, Listing Regulations and the rules made thereunder.

**B. Dividend related information:**

8. The Board of Directors at its meeting held on April 16, 2026 has recommended a final Dividend of ₹ 54/- per equity share of ₹ 5 each on the increased paid-up capital post issue of Bonus Shares, for the financial year ended March 31, 2026, for the approval of members at the 27<sup>th</sup> AGM.
9. Pursuant to Regulation 42 of Listing Regulations, the Company has fixed Friday, June 5, 2026 as the record date for the purpose of determining the entitlement of the members for the payment of final dividend, if declared, in the forthcoming AGM.
10. Subject to the provisions of section 126 of the Act, dividend on equity shares, if approved, at the AGM, will be paid within the prescribed period of 30 days from the date of the forthcoming AGM to all those members holding shares as on closing hours on Record date.
11. As per the SEBI Listing Regulations and pursuant to SEBI Master circular dated February 6, 2026, a listed entity shall use any electronic mode of payment approved by the Reserve Bank of India for making payment to the members. Accordingly, dividend, if declared will be paid through electronic mode, where the bank account details of the members are available and intimation regarding such remittance will be sent to the members.

12. Members holding shares in demat form are hereby informed that bank particulars registered with their respective Depository Participant(s) ("DP's"), with whom they maintain their demat accounts, will be used by the Company for the payment of dividend. The Company or KFin Technologies Limited, Registrar and Share Transfer Agent ("KFinTech/RTA") cannot act on any request received directly from the members holding shares in demat form for any change or updation of bank particulars. Such changes/updation are to be intimated only to the DP's of the members.

### C. Taxation on payment of dividend:

13. Pursuant to Finance Act, 2020, as amended from time to time, and applicable provisions of the Income-tax Act, 2025 dividend income will be taxable in the hands of shareholders and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates. For detailed information on the same, please refer the Company's website at <https://www.hdfcfund.com/about-us/corporate-governance/dividend>.

### D. Investor services and grievance redressal system:

14. SEBI, vide its Master circular dated February 6, 2026 mandated that the security holders (holding securities in physical form), whose folio(s) do not have PAN (Aadhar seeded) or choice of nomination or contact details or bank account details or specimen signature updated, shall be eligible for payment of dividend in respect of such folios, only through electronic mode with effect from April 1, 2024, upon furnishing all the aforesaid details in entirety. Further, the Company will not dispatch the physical instrument such as banker's cheque/warrants or demand draft for the payment of dividend to the members holding shares in physical form as on record date.

The member holding share in physical form can update/furnish their PAN, KYC details (i.e., postal address with pin code, email address, mobile number, bank account details), specimen signature and nomination details, as mandated by SEBI, by sending duly filled forms ISR-1, ISR-2, SH-13/ISR-3, as may be applicable, to RTA.

Any service requests or complaints received from the member, will not be processed by RTA till the

aforesaid details/documents (except nomination) are not updated in the folio.

15. Members holding shares in demat form are requested to provide their e-mail address, mobile number, bank details and details relating to nomination to their DP's, in case the same are not updated.
16. As per Section 72 of the Act, members who hold shares in the physical form can nominate a person in respect of all the shares held by them singly or jointly. Members who hold shares in single name are advised, in their own interest, to avail of the nomination facility by filling Form No. SH-13 or Form ISR-3 (Declaration to Opt-out).
17. Forms ISR-1, ISR-2, ISR-4 & SH-13 or ISR-3 along with the supporting documents as stated above are required to be submitted to KFinTech at the address mentioned below:

#### **KFin Technologies Limited**

Unit: HDFC Asset Management Company Limited  
Selenium Tower B, Plot 31-32,  
Financial District, Nanakramguda,  
Serilingampally Mandal, Hyderabad – 500032,  
Telangana Toll Free No.: 1800-309-4001  
E-mail: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)  
Website: <https://www.kfintech.com> or  
<https://ris.kfintech.com/>

Members are requested to note that, KFinTech has launched a mobile application - KPRISM and a website <https://kprism.kfintech.com/> for our members. Now, members can download the mobile app and see portfolios serviced by KFinTech, check dividend status, request for annual reports, change of address, change/update bank mandate and download standard forms. The android mobile application can be downloaded from Play Store by searching for "KPRISM".

18. SEBI has also released a Frequently Asked Questions ('FAQs') in respect of various service request including the payment of dividend. The copy of said FAQs is hosted on SEBI's website at [https://www.sebi.gov.in/sebi\\_data/faqfiles/jan-2026/1767611333081.pdf](https://www.sebi.gov.in/sebi_data/faqfiles/jan-2026/1767611333081.pdf).
19. SEBI vide its master circular for Online Dispute Resolution dated February 6, 2026, has provided an online dispute redressal forum/portal for redressing the unresolved queries of the shareholder(s) arising in the Indian Securities Market. The said circular

can be accessed on the website of the Company. In this connection, the shareholder(s) are requested to address and send their grievance(s)/queries/complaints directly to the Company's Registrar & Share Transfer Agent viz. KFintech at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) and if the grievance is not redressed satisfactorily by RTA, the shareholders are requested to forward the grievance to the Company directly at [shareholders.relations@hdfcfund.com](mailto:shareholders.relations@hdfcfund.com).

If the grievance still persist, escalation can be made on the SCORES Portal at [scores.sebi.gov.in](https://scores.sebi.gov.in) in accordance with the SCORES guidelines and the process laid out therein. Further, if the shareholder(s) is still not satisfied with the outcome, then he/she/it can initiate the dispute resolution process on the ODR Portal at <https://smartodr.in/login>.

20. Pursuant to the provisions of the Listing Regulations, the Company is maintaining an E-mail ID, [shareholders.relations@hdfcfund.com](mailto:shareholders.relations@hdfcfund.com) exclusively for prompt redressal of members'/investors grievances.

**E. IEPF related information:**

21. Pursuant to the provisions of Sections 124 and 125 of the Act read with the relevant rules made thereunder dividends, if not encashed for a period of 7 years from the date of transfer to Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund (IEPF). Further, the shares in respect of which dividend has remained unclaimed for 7 consecutive years from the date of transfer to unpaid dividend account shall also be transferred to IEPF. Members are requested to claim their dividends from the Company within the stipulated timeline. Last date to claim unclaimed dividend pertaining to Final Dividend 2018-19 before transfer of such dividend to IEPF is Tuesday, August 18, 2026.

The Members whose unclaimed dividend(s) and/or share(s) have been transferred to IEPF, may contact the Company or RTA and submit the required documents for issuance of Entitlement Letter. The Members can attach the Entitlement Letter and other required documents and file web Form IEPF-5 available on [www.mca.gov.in](http://www.mca.gov.in) for claiming the dividend(s) and/or share(s).

**F. Circulation of copy of Annual Report and Notice:**

22. In compliance with the aforesaid MCA Circulars and Listing Regulations, Notice of the AGM along with the Annual Report 2025-26 are being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories, unless any member has requested for a hard copy of the same.

Members may note that the Notice and Annual Report 2025-26 will also be available on the Company's website at [www.hdfcfund.com](http://www.hdfcfund.com), websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com), respectively, and on the website of National Securities Depository Limited ("NSDL") at <https://www.evoting.nsdl.com>. Request for a hard copy of the aforesaid documents may be made by the members by sending request to the following investor e-mail ids -[einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)/[shareholders.relations@hdfcfund.com](mailto:shareholders.relations@hdfcfund.com) mentioning their Folio No./DP ID and Client ID.

23. Members who have not registered their email addresses so far are requested to register them for receiving all communication including Annual Report and Notice from the Company electronically.
24. In accordance of Regulation 36(1) of Listing Regulations, a letter containing the web-link including the exact path of Company's website, where complete details of annual report are available, will be send to Members at their registered address, who have not registered their email address.

**G. Inspection of documents:**

25. The Statutory Registers, certificate from Secretarial Auditors of the Company certifying that the ESOP Schemes of the Company are being implemented in accordance with the SEBI (Share Based Employee Benefits and Sweat Equity) Regulations, 2021, and all the documents referred to in the accompanying Notice and Explanatory Statement shall be available for inspection through electronic mode, basis the request being sent on [shareholders.relations@hdfcfund.com](mailto:shareholders.relations@hdfcfund.com).

**H. Process for e-voting and participation at the AGM through VC:**

In compliance with the provisions of Regulation 44 of the Listing Regulations and Section 108 of the Act

read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and the SS-2 on General Meetings, the Company is providing a remote e-voting facility to all its Members to enable them to cast their vote on the matters listed in the Notice by electronic means i.e. remote e-voting prior to the AGM and also during the AGM (for those members who have not exercised their votes through remote e-voting).

The remote e-voting period begins on Saturday, June 20, 2026 at 9:00 AM IST and ends on Tuesday, June 23, 2026 at 5:00 PM IST. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members/Beneficial Owners as on the cut-off date i.e. Wednesday, June 17, 2026, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Wednesday, June 17, 2026.

## Step 1: Access to NSDL e-Voting system

### A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI Master Circular dated January 30, 2026, e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> <li>For OTP based login you can click on <a href="https://eservices.nsd.com/SecureWeb/evoting/evotinglogin.jsp">https://eservices.nsd.com/SecureWeb/evoting/evotinglogin.jsp</a>. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> <li>Existing <b>IDeAS</b> user can visit the e-Services website of NSDL Viz. <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> either on a Personal Computer or on a mobile. On the e-Services home page click on the <b>"Beneficial Owner"</b> icon under <b>"Login"</b> which is available under <b>'IDeAS'</b> section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on <b>"Access to e-Voting"</b> under e-Voting services and you will be able to see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> <li>If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsd.com">https://eservices.nsd.com</a>. Select <b>"Register Online for IDeAS Portal"</b> or click at <a href="https://eservices.nsd.com/SecureWeb/IdeasDirectReq.jsp">https://eservices.nsd.com/SecureWeb/IdeasDirectReq.jsp</a></li> <li>Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsd.com/">https://www.evoting.nsd.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> <li>Shareholders/Members can also download NSDL Mobile App <b>"NSDL Speede"</b> facility by scanning the QR code mentioned below for seamless voting experience.</li> </ol>

NSDL Mobile App is available on



Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> <li>Users who have opted for CDSL Easi/Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi/Easiest are requested to visit CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login icon &amp; New System Myeasi Tab and then use your existing my easi username &amp; password.</li> <li>After successful login the Easi/Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>If the user is not registered for Easi/Easiest, option to register is available at CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login &amp; New System Myeasi Tab and then click on registration option.</li> <li>Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

**Important note:** Members who are unable to retrieve User ID/Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.**

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800-21-09911

**B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.

- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

- c) How to retrieve your 'initial password'?

- (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

- (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- a) Click on **"Forgot User Details/Password?"** (If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

- b) **"Physical User Reset Password?"** (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

- c) If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.com](mailto:evoting@nsdl.com) mentioning your demat account number/folio number, your PAN, your name and your registered address etc.

- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

## Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/ JPG Format) of the relevant Board Resolution/Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to [ssrauthan@ssrgroupindia.in](mailto:ssrauthan@ssrgroupindia.in) with a copy marked to [evoting@nsdl.com](mailto:evoting@nsdl.com). Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution/Power of Attorney/Authority Letter etc. by clicking on "Upload Board Resolution/Authority Letter" displayed under "e-Voting" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting

user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on.: 022 - 4886 7000 or send a request to Ms. Prajakta Pawle or Ms. Pallavi Mhatre at [evoting@nsdl.com](mailto:evoting@nsdl.com)

### Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to [shareholders\\_relations@hdfcfund.com](mailto:shareholders_relations@hdfcfund.com).
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to [shareholders\\_relations@hdfcfund.com](mailto:shareholders_relations@hdfcfund.com). If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to [evoting@nsdl.com](mailto:evoting@nsdl.com) for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI Master Circular dated January 30, 2026, e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

### THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so,

shall be eligible to vote through e-Voting system in the AGM.

3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

### INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM" placed under **"Join meeting"** menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
2. Members are encouraged to join the Meeting through Laptops for better experience.
3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. Shareholders who would like to express their views/ have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at [shareholders\\_relations@hdfcfund.com](mailto:shareholders_relations@hdfcfund.com). The same will be replied by the Company suitably.
6. Members who would like to express their views or ask questions during the AGM may register themselves as a speaker shareholder by accessing the link [www.evoting.nsdl.com](http://www.evoting.nsdl.com) during remote e-voting window and providing their name, address, DP ID and Client ID/folio number, PAN, mobile number, and e-mail address. Only those Members who have registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. Members intending to speak at the AGM would require microphone and speakers-built-in or USB plug-in or wireless Bluetooth. The Company reserves the right to restrict the number of questions and number of speakers as appropriate to ensure smooth conduct of the AGM.

## ANNEXURE TO THE NOTICE

### Details of the Director seeking re-appointment (as set out in item no. 3 of this Notice)

Details of Mr. V. Srinivasa Rangan required in terms of Regulation 36 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2 issued by the Institute of Company Secretaries of India, are mentioned below:

Name of the Director	Mr. V. Srinivasa Rangan
Director Identification Number	00030248
Age	66 years
Date of first appointment on the Board	January 12, 2024
Nationality	Indian
Educational Qualifications	Mr. V. Srinivasa Rangan holds a Bachelor's degree in Commerce from University of Delhi and is a Graduate member of the Institute of Cost Accountants of India and an Associate of the Institute of Chartered Accountants of India (ICAI) qualified as rank holder.
Brief Profile including his experience	<p>Mr. V. Srinivasa Rangan is the Executive Director of HDFC Bank Limited ('HDFC Bank') and heads the Human Resources, Corporate Legal, Group Oversight &amp; Secretarial, Investment Banking, Information Security Group, Ethics Function and Fraud &amp; Vigilance functions of HDFC Bank.</p> <p>Mr. V. Srinivasa Rangan holds a Bachelor's degree in Commerce from University of Delhi and is a Graduate member of the Institute of Cost Accountants of India and an Associate of the Institute of Chartered Accountants of India (ICAI) qualified as rank holder.</p> <p>Mr. V. Srinivasa Rangan was an Executive Director and Chief Financial Officer of Housing Development Finance Corporation Limited prior to its amalgamation with HDFC Bank w.e.f. July 1, 2023, and is an expert in finance, accountancy, audit, economics, corporate governance, legal &amp; regulatory compliance, risk management and strategic thinking. He has vast experience in the housing finance and real estate sector. Mr. Rangan has worked on international consulting assignments in housing finance in Ghana and Maldives.</p> <p>He has been a member of various committees related to financial services such as RBI's Committee on Asset Securitisation and Mortgage Backed Securitisation, Technical Group formed by National Housing Bank (NHB) for setting up of a Secondary Mortgage market Institution in India, NHB's Working Group on Covered Bonds and NHB's Working Group on Credit Enhancement Mechanism.</p> <p>Mr. Rangan was conferred the "Best CFO in the Financial Sector for 2010" by ICAI. He was also honoured with "Lifetime Achievement Award" at the sixth edition of Financial Express CFO Awards 2023.</p> <p>Mr. Rangan is a Director on the Board of Credila Financial Services Limited.</p>
Nature of Expertise	Mr. V. Srinivasa Rangan's areas of expertise include diverse fields like Strategic Planning, Finance, Accountancy, Audit, Economics, Corporate Governance, Legal & Regulatory Compliance, Risk Management and steering various industry-related developments/issues.
No. of shares held (including shareholding as a beneficial owner)	614 equity shares as of March 31, 2026, and as of the date of this Notice
% of Shareholding in the Company	0.00% as of March 31, 2026, and as of the date of this Notice
Terms and conditions of re-appointment	Non-Executive Non-Independent Director (Nominee of HDFC Bank Limited), liable to retire by rotation.
Directorships held in other companies	<ol style="list-style-type: none"> <li>HDFC Bank Limited - Executive Director (Listed Company)</li> <li>Credila Financial Services Limited – Non-Executive Nominee Director (High value debt listed entity)</li> </ol>
Directorship in listed entities from which the director has resigned in the past 3 years	<ol style="list-style-type: none"> <li>Resigned from Atul Limited w.e.f. December 13, 2023</li> <li>Resigned from Computer Age Management Services Limited w.e.f. December 11, 2023</li> </ol>

*Membership/Chairmanship of committees in other companies	HDFC Bank Limited – Stakeholders Relationship Committee – Member Credila Financial Services Limited – Audit Committee - Member Stakeholder Relationship Committee – Member
# Remuneration sought to be paid	Nil
# Remuneration last drawn (in ₹)	Nil
Number of Board & Audit Committee Meetings attended during FY 2025–26	During the financial year, Mr. V. Srinivasa Rangan attended seven (7) out the eight (8) meetings of the Board; and twelve (12) out the thirteen (13) meetings of the Audit Committee.
Relationship with other Directors, and Key Managerial Personnel of the Company	Mr. V. Srinivasa Rangan is not related to any other Director or Key Managerial Personnel of the Company.
% of Board Meetings attended during FY 2025-26	87.50% i.e. attended seven (7) out the eight (8) meetings of the Board;
% of Audit Committee Meetings attended during FY 2025-26	92.31% i.e. attended twelve (12) out the thirteen (13) meetings of the Audit Committee
% of Other Board Committee Meetings attended during FY 2025-26	90% i.e. attended Nine (9) out the Ten (10) meetings of the other Committees viz. Risk Management, Investment and Technology, during FY 2025-26
Reasons for non attendance at any of the above Meetings	During the FY 2025-26, Mr. V. Srinivasa Rangan was granted leave of absence for one meeting each of the Board, Audit Committee and Investment Committee due to his prior commitments. Nevertheless, he continues to actively contribute to the Board's deliberations and to the overall governance of the Company.
Whether material failures of governance, stewardship, risk oversight and fiduciary responsibilities are observed during the year?	No
Any regulatory orders passed or disqualification under law or criminal charge sheet filed against the Director?	No
Number of Promoter family members on the Board of the Company	Nil
Reputational risk or damage, if any, associated with the said Director or any transactions associated in a manner prejudicial to minority shareholders	NA
Whether any non-compliance, frauds, significant shareholder/s wealth destruction and regulatory actions against the said Director	Nil
Director's political linkages, if any	Nil

\*includes Chairmanship/ membership of the Audit Committee and the Stakeholders Relationship Committee of only other public limited companies, whether listed or not.

#Pursuant to HDFC Bank Limited's policy on appointments of executives of HDFC Bank Limited on the Board of Subsidiary, Mr. Rangan is not eligible to receive any sitting fees or any other remuneration from the Company.